



Resignation Form

Details

Customer 1 details

First Name/s Surname

Customer 2 details

First Name/s Surname

As I / we will not be using the facilities of the Credit Union in the future, please resign my / our account.

Account number Account number

All proceeds of shares, deposits and accrued interest are to be paid by (tick one) Direct transfer OR via cheque

Direct transfer details

Account Name

BSB Account Number

Cheque details

Name to be paid to

Address (where cheque is to be sent) Unit / Street No Street Name

Suburb / Town State Postcode

Reasons for Closing Account

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Leaving Area | <input type="checkbox"/> Loans Paid Out by Other FI | <input type="checkbox"/> Inactive Account culled | <input type="checkbox"/> NetBanking Dissatisfaction |
| <input type="checkbox"/> Account Fees | <input type="checkbox"/> Loans Declined | <input type="checkbox"/> Organisation Dissolved | <input type="checkbox"/> Deceased Account |
| <input type="checkbox"/> Service Dissatisfaction | <input type="checkbox"/> Transferred to another SCCU Account | <input type="checkbox"/> Better Interest Rates Elsewhere | <input type="checkbox"/> Not Using Account |
| <input type="checkbox"/> Employee Dissatisfaction | | | |

All Account Holders must sign

Signature of Customer No.1 Date / /

Signature of Customer No. 2 Date / /

Office Use – Checklist

- | | | |
|---|---|--|
| <input type="checkbox"/> NO LOAN / OVERDRAFT / LINE OF CREDIT | <input type="checkbox"/> NO TERM DEPOSITS | <input type="checkbox"/> NO FROZEN SAVINGS |
| <input type="checkbox"/> Cancel All Direct Debits and Future Payments | <input type="checkbox"/> Visa card closed (check for pending authorisations prior to cancellation of Visa Card) | |
| <input type="checkbox"/> Cheque Book Returned | <input type="checkbox"/> Visa card Link closed - Check Cards Department | |
| <input type="checkbox"/> Cheque Book Link Closed – Check Finance Department | <input type="checkbox"/> If Netbanking held (Statements to be changed to paper format before closing the account) | |
| <input type="checkbox"/> Outstanding Loan Applications (HLS team) | <input type="checkbox"/> Check Payroll/s <input type="checkbox"/> Lifestyle Extra Cancelled | |
| <input type="checkbox"/> P & R - Reason for Closure | <input type="checkbox"/> Customer Contact Loaded | |

CLOSED BY

Employee name

Employee signature

Date actioned / /

CSS Stamp